

PERSONEL DATA SUBJECT APPLICATION FORM

Identity and Contact Information of the Personal Data Subject

Name- Surname*:	
T.C. Identity Number or Passport Number for Foreign Applicants or Identity Number if applicable *:	
Phone Number*:	
Address¹*:	
E-mail address and Fax No*:	
Your Relationship with E&E	<i>(client, visitor, business partner, prospective employee, former employee, employee of a third party company, shareholder, etc.)</i>
Unit/Person you are in contact with within E&E	

*The marked fields are required information to be included in the form.

Information on the Choice of the Right to be Exercised by the Personal Data Subject*

(Please check the box(es) next to the statement appropriate to your request)

	I would like to know whether E&E processes personal data about me.
	If E&E processes personal data about me, I request information about these data processing activities.
	If E&E processes personal data about me, I would like to know the purpose of the processing and whether it is used for the purpose for which it is processed.
	If my personal data is transferred to third parties in Türkiye or abroad, I would like to know these third parties.

¹ If you prefer the reply to be sent to you by notification, the address must be specified as the correspondence address.

	<p>I think that my personal data is incomplete or incorrectly processed and I would like them to be corrected.</p> <p><i>For this requested item; the information/document that you think is incorrect or incomplete and that you would like to be corrected and the information/document showing that your personal data is correct and complementary should be sent to us as an attachment.</i></p>
	<p>Considering that the reasons for the processing of my personal data have disappeared, I request the destruction of these data by an appropriate method to be selected (Erasure, Destruction, Anonymization).</p>
	<p>I would like my personal data, which I think is incomplete and incorrectly processed, to be corrected by third parties to whom it is transferred.</p> <p><i>For this requested item; the information / document that you think is incorrect or incomplete and that you would like to be corrected and the information / document showing that your personal data is correct and complementary should be sent to us as an attachment.</i></p>

* Information that must be included in the form subject to the request.

Explanation on the Request

(Please specify in detail your request under the legislation and the personal data subject to the request)

Attachments

Please indicate if there are any documents you would like to base your application on.

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Please select the method by which you will be notified of our response to your application:

- I would like it to be sent to my address
- I would like it sent to my e-mail address.
- I would like to receive it in person.

Statement of E&E

This application form has been prepared in order to determine your personal data processed by E&E, if any, and to respond to your application within the legal period. In the event that the information regarding your requests submitted within the scope of the form is incomplete, inaccurate and outdated or an unauthorized application is made, E&E does not accept any responsibility for the requests arising from such incorrect information or unauthorized application. All information required in this form must be provided in full. You are responsible for any unlawful, misleading or false applications.

If your application will be answered in writing, we state that no fee will be charged up to ten pages, and a processing fee of 1 (one) Turkish Lira will be charged for each page over ten pages. If the answer to your application is given in a recording medium such as CD, flash memory, the fee we will charge will not exceed the cost of the recording medium.

Statement of the Applicant

In line with the above-mentioned requests, I request that my application to E&E be evaluated and that I be informed.

Personal Data Subject / Person Applying on Behalf of Another Person²

Name Surname:

Date of Application:

Signature:

² If you are applying on behalf of someone else, please send documents showing that you are authorized to make an application (such as a document showing that you are the parent/guardian of the personal data subject, power of attorney) as an attachment to the application. In order for these documents to be accepted as valid, they must be issued or approved by the competent authorities.